

To:-
The Chair and Members of the Overview and
Scrutiny Committee (Adult Social Care)

Date: 29 February 2016
Our Ref:
Your Ref:

Please contact: Debbie Campbell
Contact Number: 0151 934 2254
Fax No: 0151 934 2034
e-mail: debbie.campbell@sefton.gov.uk

Dear Councillor

**OVERVIEW AND SCRUTINY COMMITTEE (ADULT SOCIAL CARE) - TUESDAY 1ST
MARCH, 2016**

I refer to the agenda for the above meeting and now enclose the following items which
were unavailable when the agenda was printed.

Agenda No.	Item
9.	Care Services (Domiciliary) Working Group - Final Report (Pages 3 - 18) Report of the Head of Regulation and Compliance.
10.	Cabinet Member Reports (Pages 19 - 20) The Cabinet Member Update Report for Adult Social Care.
11.	Work Programme Key Decision Forward Plan (Pages 21 - 26) Since the agenda was published, a further Key Decision Forward Plan has been published and key decisions that fall under the remit of this Committee are attached for consideration.

Yours sincerely,

J. COULE

Head of Regulation and Compliance

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Report to: Overview and Scrutiny Committee **Date of Meeting:** 1 March 2016
(Adult Social Care)

Cabinet

7 April 2016

Subject: Care Services (Domiciliary) Working Group – Final Report

Report of: Head of Regulation and Compliance

Wards Affected: All

Is this a Key Decision? Yes

Is it included in the Forward Plan? Yes

Exempt/Confidential No

Purpose/Summary

To formally present the final report of the Care Services (Domiciliary) Working Group

Recommendation(s)

The Overview and Scrutiny Committee is requested to support the following recommendations and commend Recommendation 1 to the Cabinet for approval:-

The Cabinet is requested to approve Recommendation 1 and to note the remainder of the following recommendations:-

1. That Commissioners of the Domiciliary Service in Sefton be requested to:-
 - (a) liaise with Care Providers to consider how increased continuity of care by care workers can be achieved.
 - (b) encourage Care Providers to consider providing care workers with a concise data log book of service users' basic care needs and daily routine, to facilitate increased continuity of care where different care workers are used.
 - (c) consider how increased partnership working with Care Providers can be achieved, in order to share common concerns, good practice, etc.
 - (d) consider producing an Information Pack, containing general information on options available, such as direct payments, and a simple chart illustrating which organisations individuals can approach to raise issues, make complaints, etc.; the Information Pack to be provided to individuals entering the domiciliary care system, and to be made available at the Sefton Carers' Centre and Sefton Pensioners' Advocacy Centre.
 - (e) submit the annual questionnaire and survey results produced by Care Providers, together with any Annual Report produced by Commissioners, to the Overview and Scrutiny Committee (Adult Social Care), on an annual basis.

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- (f) encourage Care Providers to provide service users and relatives who are in direct contact with the Provider on a regular basis, with a named contact from the Provider.
 - (g) encourage Care Providers to provide more consistent training and induction for care workers.
 - (h) consider how communication can be increased between Care Providers, service users and their families, and Sefton Carers' Centre, particularly in the event of service users raising any concerns or issues.
2. That the Head of Adult Social Care be requested to submit a report / presentation to a future meeting of the Overview and Scrutiny Committee (Adult Social Care), explaining:-
 - (i) the costs associated with provision of the different aspects of the Domiciliary Service;
 - (ii) the impact of the Care Act 2014 on the provision of domiciliary care; and
 - (iii) the proposal to move towards outcome based commissioning with regard to the Service.
 3. That the Chief Officer for NHS South Sefton Clinical Commissioning Group and NHS Southport and Formby Clinical Commissioning Group, be requested to investigate how concerns raised during the course of this review, regarding errors in medicine management by pharmacies, can be addressed and report back to a future meeting of the Overview and Scrutiny Committee (Adult Social Care), explaining the outcome of those investigations.
 4. That the recent decision made by the Cabinet to implement Stage One of the Ethical Care Charter and to consider Stages Two and Three of the Charter, be welcomed.
 5. That the Overview and Scrutiny (Adult Social Care) should receive a six-monthly monitoring report, setting out progress made against each of the recommendations outlined above.

How does the decision contribute to the Council's Corporate Objectives?

	<u>Corporate Objective</u>	<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		√	
2	Jobs and Prosperity		√	
3	Environmental Sustainability		√	
4	Health and Well-Being	√		

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5	Children and Young People		√	
6	Creating Safe Communities		√	
7	Creating Inclusive Communities	√		
8	Improving the Quality of Council Services and Strengthening Local Democracy	√		

Reasons for the Recommendation:

The Working Group has made a number of recommendations that require approval by both the Overview and Scrutiny Committee (Adult Social Care) and the Cabinet.

What will it cost and how will it be financed? N/A

There are no financial implications arising for the Council as a direct result of this report at this stage.

Implications: N/A

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

Legal	
Human Resources	
Equality	<input checked="" type="checkbox"/>
1. No Equality Implication	<input type="checkbox"/>
2. Equality Implications identified and mitigated	<input type="checkbox"/>
3. Equality Implication identified and risk remains	<input type="checkbox"/>

Impact on Service Delivery: N/A

What consultations have taken place on the proposals and when? N/A

The Chief Finance Officer has been consulted and has no comment on the report as there are no direct financial implications arising from the content of the report. (FD 4051/15).

The Head of Regulation and Compliance has been consulted and any comments have been incorporated into this report. (LD 3334/16).

Are there any other options available for consideration? N/A

Implementation Date for the Decision

Following the expiry of the “call-in” period for the Minutes of the Cabinet meeting.

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Contact Officer: Debbie Campbell

Tel: ext. 2254

Email: debbie.campbell@sefton.gov.uk

Background Papers:

There are no background papers available for inspection.

1. Introduction

- 1.1 The Care Services (Domiciliary) Working Group, established by the Overview and Scrutiny Committee (Adult Social Care) has undertaken a review on customer satisfaction and quality with regard to the provision of domiciliary care, against the background of a number of developments, including the following:-
 - A. Outcome based commissioning, as a savings target, in relation to the provision of services.
 - B. The implications of the “living wage” in relation to the provision of services.
 - C. The implications of the 2015/16 pension changes in relation to the provision of services.
 - D. The implications of the Ethical Care Charter in relation to the provision of services.
- 1.2 The final report of the Working Group is attached for consideration.
- 1.3 ***The Committee is requested to support the recommendations and commend them to the Cabinet for approval.***
- 1.4 ***The Cabinet is requested to approve the recommendations.***

**OVERVIEW AND SCRUTINY COMMITTEE
(Adult Social Care)**



**CARE SERVICES
(DOMICILIARY)
WORKING GROUP**

**FINAL REPORT
MARCH 2016**

Overview
& Scrutiny



Overview & Scrutiny



**'Valuing
Improvement'**

www.sefton.gov.uk
scrutiny@sefton.gov.uk

LEAD MEMBER'S INTRODUCTION

I am pleased to introduce this Overview and Scrutiny Report into Domiciliary Care. The Working Group was set up to look at Domiciliary Care provided to residents in Sefton. We were looking at this against the backdrop of changes being made nationally such as the introduction of the so called national living wage, new pension legislation and the Care Act. The impact of these changes in Sefton is not yet fully known and they come at a time when we have a growing elderly population and further budget cuts. It is important that our most vulnerable residents continue to receive the best standards of care. We recognise the important work carried out by care staff in Sefton and believe their work is often undervalued.

The group has sought the views of users of domiciliary care in Sefton and to establish the issues facing care workers, care providers and care commissioners. It has been difficult obtaining information from service users and care workers who have been reluctant to provide information for obvious reasons. I am grateful for Sefton Carers Centre for the information they were able to provide. We have also considered the information published in Unison's Ethical Care Charter.

I would like to thank all who took part in interviews and helped inform the Working Group. I am grateful to the Working Group members for their efforts in looking at this issue. Finally I would like to thank Debbie Campbell for the professional support she has provided to the Working Group and for producing this final report.



Councillor Lynne Gatherer
Lead Member of the Care Services (Domiciliary) Working Group
Overview and Scrutiny Committee
(Adult Social Care)

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DEFINITION OF DOMICILIARY CARE

Domiciliary care may also be referred to as home care, and is supportive care provided in the home. Care is provided by professional care workers who provide daily assistance to help to ensure the activities of daily living. Care workers may help the individual with daily tasks such as bathing, dressing, meal preparation and eating. Care workers support the needs of those individuals who require such assistance and this care helps individuals stay in their own homes, usually providing a lower cost solution to long-term care facilities. Domiciliary care may be provided to help adults, older people and paediatric clients who are recovering after a hospital stay, or who need additional support to remain safely at home and avoid unnecessary hospitalisation.

For the purpose of the review, the Working Group did not focus on care provided to children, rather Members focused on adult care and care received by older people in particular.

DOMICILIARY CARE IN SEFTON

The Council, through its Adult Social Care Directorate, commissions domiciliary care through a contract awarded by tender for 6 geographical areas within the Borough. Contracts were awarded to main Providers, with back-up Providers in case of difficulties, in 2012. The contract runs until 2017, with an option to extend for 2 years.

BACKGROUND TO REVIEW

At its meeting on 30 June 2015, the Overview and Scrutiny Committee (Adult Social Care) considered its work programme for 2015/16 and resolved that a Working Group be established during 2015/15, to review the commissioning of services, particularly in relation to domiciliary care;

MEMBERSHIP OF WORKING GROUP

The Committee appointed Councillors David Barton, Dawson and Gatherer to the Working Group at its meeting on 30 June 2015. At its following meeting on 1 September 2015, the Committee also appointed Mr. Roger Hutchings, advisory member from Healthwatch Sefton, as a Member to the Working Group.

TERMS OF REFERENCE AND OBJECTIVES

The Care Services (Domiciliary) Working Group has undertaken a review on customer satisfaction and quality with regard to the provision of domiciliary care, against the background of a number of developments, including the following:-



- A. Outcome based commissioning, as a savings target, in relation to the provision of services.
- B. The implications of the “living wage” in relation to the provision of services.
- C. The implications of the 2015/16 pension changes in relation to the provision of services.
- D. The implications of the Ethical Care Charter in relation to the provision of services.

MEETINGS OF WORKING GROUP HELD

Details of Working Group meetings are as follows:-

Date	Activity
• 28 July 2015	Scoping & discussion of issues
• 22 September 2015	Drafting of questions to ask Providers
• 13 October 2011	Discussions on a number of documents
• 9 November 2015	Interview of witnesses from a Care Provider
• 10 November 2015	Interview of witnesses from a Care Provider
• 1 December 2015	Interview of witnesses from the commissioning side of the Council
• 10 February 2016	Interview of witness from Sefton Carers' Centre
• 15 February 2016	Interview of care workers from Sefton New Directions and Determination of recommendations.

BACKGROUND DOCUMENTS

Working Group Members considered a number of documents during the course of their review and these are summarised below:-

1. Letter to the Chancellor of the Exchequer from the United Kingdom Homecare Association regarding the National Living Wage in the Homecare Sector
2. Domiciliary Care Service - Schedule 2, Service Specification by Sefton MBC
3. Outcomes Matter: Effective Commissioning in Domiciliary Care



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4. New Living Wage Rate Rates
5. Invitation to Tender - Open Procedure for Domiciliary Care Contract, Tendering Information & Instructions, October 2011 by Sefton MBC
6. UNISON's Ethical Care Charter
7. Adult Social Care Analysis, Adult Social Care Survey - Summary, 15th May 2015
8. Domiciliary Care - Details of the Six Contracted Areas by Geographical Area
9. Living Well with Dementia: A Strategy for Sefton 2014 – 2019, Consultation Report
10. Sefton Carers' Strategy 2014-2019

KEY WITNESSES

Care Providers

Working Group Members met with two Care Providers contracted to provide domiciliary care from different geographical areas within the Borough for discussions, to invite observations on the service provided, and to ask questions. The Providers were also requested to provide a SWOT analysis (strengths, weaknesses, opportunities, threats) to the Working Group.

Commissioning Officer and Managers from Sefton MBC

Working Group Members met with a Commissioning Officer and Commissioning Managers on separate occasions, for discussions and to ask questions on the service commissioned. Managers were also requested to provide a SWOT analysis.

Sefton Carers' Centre

Working Group Members met with a representative from Sefton Carers' Centre for discussions and to ask questions on domiciliary care feedback collated by the Centre between 27 January and 9 February 2016. A written summary of the feedback was subsequently received and circulated for Members' attention.

Care Workers from Sefton New Directions

Working Group Members met with care workers from Sefton New Directions for discussions and to ask questions regarding the day to day provision of services to service users.



KEY FINDINGS AND CONCLUSIONS

1. Service users tend to prefer continuity of care with care workers, particularly as some of the care can be of a personal and intimate nature, e.g. washing. Continuity of care cannot always be guaranteed, particularly during holiday periods.
2. Where continuity of care cannot be maintained, records kept of service users' needs and daily routine could contribute towards a more seamless provision of service.
3. Care Providers considered that due to increased pressures on social workers, contact and partnership working with the Council was increasingly threatened, with adverse results in general communication.
4. Information provided to service users on different options available for care, together with how to raise issues and who with, could be improved. Largely due to the age profile of service users, not all service users and their families have easy access to the Internet.
5. Care Providers produce annual questionnaires and surveys which are provided to Commissioners. Providers considered that they did not always hear about outcomes from the Council once information had been shared.
6. In raising issues, service users did not always know who they should approach in the first instance.
7. Training and induction for care workers did not appear to be consistent across the board. Members considered that this is a very important role and should be recognised as such.
8. Service users did not always know who to approach where issues, concerns or complaints were not acted upon. Service users also tended to be reluctant to complain in case of adverse consequences in the day to day care they receive. In addition Members considered that general communication between different agencies could be improved.
9. Members considered that there were aspects of the Domiciliary Service that have not yet been fully explained and reported to the Overview and Scrutiny Committee (Adult Social Care) and they would like Committee Members to have the opportunity to ask questions regarding the current, and future, provision of the Service.
10. Several concerns regarding incorrect medicines being issued by pharmacies were raised during the course of the review.
11. Throughout the course of the review, Members were aware that the Ethical Care Charter was due to be considered by the Council at some stage. The



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Working Group was pleased that the Cabinet agreed to implement Stage One of the Charter just prior to completion of the review.

ACKNOWLEDGEMENTS AND THANKS

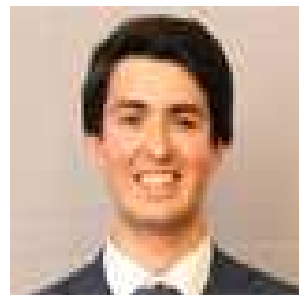
In producing this report on Domiciliary services, acknowledgements and thanks are attributed to the following individuals for their time and input:-

- *The Manager and staff of Warren Care;*
- *The Manager and staff of Delta Care Ltd.;*
- *Neil Watson Commissioning Officer, Commissioning & Contracts Team, Health & Wellbeing;*
- *Margaret Milne, Service Manager Commissioning, Health & Wellbeing, Social Care & Wellbeing;*
- *Carol Cater, Commissioning & Contracts Manager, Health & Wellbeing, Central services;*
- *Clare Johnston, Carers Voice Development Officer, Sefton Carers' Centre; and*
- *Care workers from Sefton New Directions.*

Thanks must also go to the Members of the Working Group who have worked hard and dedicated a great deal of time to this review, namely:-



**Councillor Lynne Gatherer
(Lead Member)**



Councillor David Barton





Councillor Tony Dawson



***Roger Hutchings
Advisory Member
Healthwatch Sefton***

RECOMMENDATIONS

1. That Commissioners of the Domiciliary Service in Sefton be requested to:-
 - (a) liaise with Care Providers to consider how increased continuity of care by care workers can be achieved.
 - (b) encourage Care Providers to consider providing care workers with a concise data log book of service users' basic care needs and daily routine, to facilitate increased continuity of care where different care workers are used.
 - (c) consider how increased partnership working with Care Providers can be achieved, in order to share common concerns, good practice, etc.
 - (d) consider producing an Information Pack, containing general information on options available, such as direct payments, and a simple chart illustrating which organisations individuals can approach to raise issues, make complaints, etc.; the Information Pack to be provided to individuals entering the domiciliary care system, and to be made available at the Sefton Carers' Centre and Sefton Pensioners' Advocacy Centre.
 - (e) submit the annual questionnaire and survey results produced by Care Providers, together with any Annual Report produced by Commissioners, to the Overview and Scrutiny Committee (Adult Social Care), on an annual basis.
 - (f) encourage Care Providers to provide service users and relatives who are in direct contact with the Provider on a regular basis, with a named contact from the Provider.
 - (g) encourage Care Providers to provide more consistent training and induction for care workers.

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- (h) consider how communication can be increased between Care Providers, service users and their families, and Sefton Carers' Centre, particularly in the event of service users raising any concerns or issues.
2. That the Head of Adult Social Care be requested to submit a report / presentation to a future meeting of the Overview and Scrutiny Committee (Adult Social Care), explaining:-
 - (i) the costs associated with provision of the different aspects of the Domiciliary Service;
 - (ii) the impact of the Care Act 2014 on the provision of domiciliary care; and
 - (iii) the proposal to move towards outcome based commissioning with regard to the Service.
 3. That the Chief Officer for NHS South Sefton Clinical Commissioning Group and NHS Southport and Formby Clinical Commissioning Group, be requested to investigate how concerns raised during the course of this review, regarding errors in medicine management by pharmacies, can be addressed and report back to a future meeting of the Overview and Scrutiny Committee (Adult Social Care), explaining the outcome of those investigations.
 4. That the recent decision made by the Cabinet to implement Stage One of the Ethical Care Charter and to consider Stages Two and Three of the Charter, be welcomed.
 5. That the Overview and Scrutiny (Adult Social Care) should receive a six-monthly monitoring report, setting out progress made against each of the recommendations outlined above.



Overview & Scrutiny



For further Information please contact:-

Debbie Campbell

Overview & Scrutiny Officer

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E-Mail: debbie.campbell@legal.sefton.gov.uk

Sefton Council 



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CABINET MEMBER UPDATE REPORT		
Overview & Scrutiny Committee (Adult Social Care) 1 March 2016		
Councillor	Portfolio	Period of Report
Paul Cummins	Adult Social care	February/March

Day Care modernisation.

This project is currently on schedule and activity continues. The modernisation of Dunningsbridge Road (New Direction’s) day centre commenced on the 22nd February 2016. From the 19th February Dunningsbridge has been closed to service users. At this time service users will be attending other various alternative venues while the building is modernised. The new building is expected to open in February 2017.

Mornington Road day centre will close in May 2016 and plans are also to schedule for the work to modernise and reopen the centre in December 2016. West Park and Brookdale day centres are being improved with new toilets and patio area and resurfacing of walkways and improved signage.

The new model for assessing service user needs (including use of Council transport) is being applied through social care reassessments. This is also on schedule and the social work teams are working with voluntary organisations to signpost service user to alternative day opportunities.

Supported Living – tenancies and shared lives.

A new model of service was approved at the 4th February Cabinet. This will not impact on those with existing tenancies other than a reassessment for the potential introduction of more or better assistive technology within their homes.

The commissioning of care and housing will be impacted the most with the introduction of a zoning approach for care providers and the increased use of more multi-occupancy accommodation (apartment style but with tenants having their own front door rather than single houses) for new tenants entering the service. Work continues on discussing these changes with care and housing providers and on reassessing service users for the change of technology.

Personalisation

The monitoring of the personalisation action plan is now encompassed under the ongoing work streams of the Community Resilience Corporate Leadership Group and the Early Intervention and Prevention Group. An easy read version has been developed and this has been published.

The Personal Budgets Strategic Plan was approved by Cabinet on 4 February 2016. The next steps for the implementation of the action plan are:

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APPENDIX

- Development of a Personal Budgets work stream to scope the needs of a more comprehensive approach to individual budgets for Sefton citizen including the roll out of Pre Paid Cards and alternative models including Managed Accounts.
- Within the work for personal budgets there will be an initial focus on direct payments which will reconcile historical costing issues and provide comprehensive documentation for internal and external use to provide clarity for officers and Service Users including the publication of Direct Payment Guidelines.
- A workshop took place in January to explore ASC developments to the assessment pathway and begin to explore the development of a personal budget calculation model.
- ASC strategic priorities continue to focus on assessment and the personalisation strategy and the Care Act will remain at the centre of developments.

Mental Health Team Restructure

The review of the mental health teams function and structure continues. A working group are completing a piece of work on the roles and responsibilities of mental health social workers. This will align the local authority and professionals with care act statutory responsibilities within mental health services.

Agreed Phase one re structure has been implemented and we are currently recruiting two lead practitioners, and two advance practitioners to lead the future management of the teams. This management structure will take forward the continued review of the service currently delivered under the section 75 agreement with MerseyCare.

Care Act Update

Since the implementation of the Care Act in April 2014 Adult Social Care have been monitoring the impact and implementation of the new legislation and duties on the Council. There has been some distinct challenges in the assessment process with the introduction of new eligibility for both service users and Carers.

A new Practice and Procedure resource has been published for frontline workers on the Sefton Intranet and during March and April there will be a full update of all external information on the Sefton website within the Adult Social Care pages.

There will be a programme of continued refinement of processes during 2016/17 to improve the efficiency of pathway and to ensure the best 'Customer Experience'. This includes the continued alignment with IT systems across both Adults and Children's Services in regards Carers specifically.

Through the implementation of the Care Act 2014, there is also a need to reassess all Service Users to ensure alignment with national eligibility. A focused work plan is monitoring the progress with specific resource attached to ensuring Care Act compliance. There is a focus on key priorities that have both legislative and financial impacts. These are:

- Long term nursing and residential
- Supported Living
- Direct Payment recipients
- Day Care recipients

Service Users in the remaining cohorts will be reassessed toward the end of the process.



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 APRIL 2016 - 31 JULY 2016

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

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APPENDIX

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Margaret Carney
Chief Executive

FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact	Page No
Care Services (Domiciliary) Working Group - Final Report	Debbie Campbell debbie.campbell@sefton.gov.uk Tel: 0151 934 2254	
Pre-Paid Cards Solution	Peter Moore peter.moore@sefton.gov.uk Tel: 0151 934 3730	
Sensory Service	John Keogh john.keogh@sefton.gov.uk Tel: 0151 934 3718	
Children & Young People Plan	Dwayne Johnson dwayne.johnson@sefton.gov.uk Tel: 0151 934 4900	
Sefton Mental Health: A Strategic Plan for Sefton 2015-2020	Tina Wilkins tina.wilkins@sefton.gov.uk Tel: 0151 934 3329	
M58 Junction 1 New Slip Roads - Compulsory Purchase Order	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766	
Community Infrastructure Levy - Preliminary Draft Charging Schedule	Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558	
Publication of proposed Modifications to the Sefton Local Plan	Ingrid Berry ingrid.berry@sefton.gov.uk Tel: 0151 934 3556	
Adoption of Sefton Playing Pitch Strategy	Andrew Hunt andrew.hunt@sefton.gov.uk Tel: 0151 934 3827	
Website Advertising	Jan McMahon jan.mcmahon@sefton.gov.uk Tel: 0151 934 4431	
Future of Area Committees	Jill Coule jill.coule@sefton.gov.uk Tel: 0151 934 2031	
Revenue Budget 2015/16 - Update	Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104	
Customer Experience of Claiming Council Administered Benefits and Financial Support	Paul Fraser paul.fraser@sefton.gov.uk Tel: 0151 934 2068	

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Care Services (Domiciliary) Working Group - Final Report To agree the recommendations of the Care Services (Domiciliary) Working Group			
Decision Maker	Cabinet			
Decision Expected	7 Apr 2016 Decision due date for Cabinet changed from 10/03/2016 to 07/04/2016. Reason: To allow further investigations and consultations to take place in order to inform the review			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Overview and Scrutiny Committee (Adult Social Care)			
Method(s) of Consultation	Meetings			
List of Background Documents to be Considered by Decision-maker	Care Services (Domiciliary) Working Group - Final Report			
Contact Officer(s) details	Debbie Campbell debbie.campbell@sefton.gov.uk Tel: 0151 934 2254			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Pre-Paid Cards Solution To seek approval for the commencement of a procurement exercise for the implementation of a Pre-Paid Cards solution, following on from the Pre-Paid cards pilot for Direct Payments			
Decision Maker	Cabinet			
Decision Expected	7 Apr 2016 Decision due date for Cabinet changed from 03/12/2015 to 07/04/2016. Reason: The decision to commence a procurement exercise for the implementation of a Pre-Paid Cards solution has been deferred until 7th April to allow the findings of the Pre-Paid cards Pilot for Direct Payments to fully inform the procurement process and future service specification			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Head of Regulation and Compliance and Chief Finance Officer.			
Method(s) of Consultation	Meetings, emails and Presentations.			
List of Background Documents to be Considered by Decision-maker	Pre-Paid Cards Solution			
Contact Officer(s) details	Peter Moore peter.moore@sefton.gov.uk Tel: 0151 934 3730			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Sensory Service The commissioning of a new sensory service jointly with neighbouring authorities. A sensory service is a group of services to support people with either visual impairment or hearing impairment or both i.e. deaf, hard of hearing, blind, deaf and blind, poor eyesight. etc. and people in danger of developing these conditions.</p>			
Decision Maker	<p>Cabinet Council</p>			
Decision Expected	<p>7 Apr 2016 21 Apr 2016 Decision due date for Cabinet changed from 10/03/2016 to 07/04/2016. Reason: The service is being jointly commissioned by 5 local authorities and as the service provision and budgets differ greatly across Merseyside and there has been changing views on the best model to take the service forward we have not as yet made a firm decision amongst the 5 authorities as to how the service will be tendered.</p>			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Visually impaired and hearing impaired community			
Method(s) of Consultation	Workshops with providers and service users			
List of Background Documents to be Considered by Decision-maker	Sensory Service			
Contact Officer(s) details	John Keogh john.keogh@sefton.gov.uk Tel: 0151 934 3718			